

KHATOD INVESTMENTS & FINANCE COMPANY LIMITED

Registered Office: Bikaner Building, 1st Floor, Room No. 10, 8/1, Lalbazar Street, Kolkata – 700001

Phone: 033 4450 0500, E-mail: khatodinv@gmail.com, website: www.khatodinv.com

CIN: L65993WB1990PLC084695

NOTICE

Notice is hereby given that:

1. The 26th Annual General Meeting of the members of the Company will be held on Wednesday, 7th September, 2016 at 4.00 p.m. at The Aryans School, 149, B.T. Road, Kamarhati, Kolkata-700058 to transact the business as set out in the Notice through remote e-voting in terms of Section 108 of the Companies Act, 2013 read with the Rule 20 of the Companies (Management and Administration) Rules, 2014 and only through ballot paper for members present at the meeting.
2. Electronic copies of the Notice of AGM and Annual Report for 2016 have been sent to all the members whose email IDs are registered with the Company/Depository Participant(s). The same are also available on the website of the company at www.khatodinv.com and also on CDSL's e-voting website www.evotingindia.com. Notice of AGM and Annual Report for 2016 has been sent to all other members at their registered address in the permitted mode. The dispatch of Notice of AGM has been completed on August 12, 2016.
3. Members holding shares either in physical form or dematerialized form, as on the cutoff date August 31, 2016 may cast their vote electronically on the business as set forth in the Notice of the AGM through electronic voting system of Central Depository Services Limited (CDSL) from a place other than venue of the AGM ('remote e-voting'). All the members are informed that:
 - i. The business as set forth in the Notice of the AGM may be transacted through voting by electronic means;
 - ii. The remote e-voting shall commence on September 4, 2016 at 10.00 am and end on September 6, 2016 at 5.00 pm;
 - iii. The cutoff date for determining the eligibility to vote by electronic means or at the AGM is August 31, 2016.
 - iv. E-voting by electronic means shall not be allowed beyond 5.00 pm on September 6, 2016;
 - v. Any person, who acquires shares of the Company and becomes member of the Company after dispatch of the notice and holding shares as on the cut-off date i.e. August 31, 2016, may obtain the login ID and password by sending a request at helpdesk.evoting@cdslindia.com;
 - vi. Members may note that: a) once the vote on resolution is cast by the member, the member shall not be allowed to change it subsequently; b) the facility for voting through ballot paper shall be made available at the AGM; c) the members who have cast their vote by remote e-voting prior to the AGM may also attend the AGM but shall not be entitled to cast their vote again; and d) a person whose name is recorded in the register of beneficial owners maintained by the depositories as on the cutoff date only shall be entitled to avail facility of remote e-voting as well as voting at the AGM through ballot paper;
 - vii. For any queries / grievances related to e-voting, members may refer the Frequently Asked Questions ("FAQs") and e-voting manual available at www.evotingindia.com under help section or write an email to helpdesk.evoting@cdslindia.com or call at (022) 2272 3333.
4. The register of Members and Share Transfer books of the Company will remain closed from September 1, 2016 to September 7, 2016 (both days inclusive) for the purpose of AGM for the financial year ended 2015-16.

For Khatod Investments & Finance Co. Ltd.

Place: Kolkata
Date: 12.08.2016

Sd/
Jaspreet Singh Dhir
Company Secretary & Compliance Officer
Membership No.: A40826